



Red River Watershed Management Board

**Board of Managers**

John Finney, President-Humboldt LeRoy Carriere-Roseau Dan Money-Hallock Ben Kleinwachter, Vice President-Strandquist  
LeRoy Ose-Thief River Falls Daniel Wilkens, Treasurer-Fertile Greg Holmvik-Ada Jerome Deal, Secretary-Wheaton  
Naomi Goral, Administrator-Detroit Lakes

**RED RIVER WATERSHED MANAGEMENT BOARD MEETING**  
**October 18, 2016**  
**Red Lake Watershed District, Thief River Falls, Minnesota**

The RRWMB met on Tuesday, October 18, 2016 at the Red Lake Watershed District, Thief River Falls, Minnesota.

President John Finney called the meeting to order.

Members present were:    LeRoy Carriere        Dan Money  
                                     Ben Kleinwachter    LeRoy Ose  
                                     Daniel Wilkens        Greg Holmvik  
                                     Jerome Deal

Others present were: Naomi Goral, Administrator  
Ron Harnack, Project Coordinator  
Henry Van Offelen, Red River Coordinator  
Chuck Fritz, Director – International Water Institute  
Dr. Jay Leitch  
Jerry Bents, Engineer – Houston Engineering, Inc.  
Nate Dalager, Engineer – HDR Engineering, Inc.  
Morrie Lanning, Barr Engineering, Inc.  
Myron Jesme, Administrator – Red Lake WD  
Jim Ziegler, Regional Manager – MPCA  
Brent Silvis, Administrator – Middle Snake Tamarac Rivers WD  
Julie Goehring, South Basin Manager – RRBC  
Tony Nordby, Engineer – Houston Engineering, Inc.  
Keith Weston, Red River Basin Coordinator – USDA-NRCS  
Wally Sparby, Congressman Peterson’s office  
Daron Selvig, Advanced Engineering & Environmental Services, Inc. (AE2S)  
Heidi Hughes  
April Swenby, Administrative Assistant – Sand Hill River WD  
Rita Albrecht, Northwest Regional Director – MDNR

**Motion** by Manager Money to dispense with the reading of the minutes and approve as written with minor corrections, **Seconded** by Manager Holmvik, **Carried**.

The Treasurer’s report was presented and it was approved as read. **Motion** by Manager Holmvik to approve the Treasurer’s Report, **Seconded** by Manager Deal, **Carried**.

The bills to be approved as of October 18, 2016 were as follows:

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10/18/2016	8162	ACS	Phone line, Fax/Internet	\$131.53
10/18/2016	8163	Adv. Engineering & Environmental Services	Public Information Consulting Services	\$1,443.60
10/18/2016	8164	Bois de Sioux Watershed District	Redpath Project - Pay Req. No. 14	\$19,499.48
10/18/2016	8165	JOBS HQ	Classified Ad - Project & Financial Coordination Consultant	\$2,641.20
10/18/2016	8166	Marco Technologies LLC	Photocopier Maintenance - Invoice No. INV3674905	\$369.74
10/18/2016	8167	MCI	Long distance service	\$39.35
10/18/2016	8168	Naomi Goral	Reimbursed Expenses	\$239.26
10/18/2016	8169	Ronald D. Harnack	Project Coordinator Exp. - October 2016	\$1,115.20
10/18/2016	8170	Roseau River Watershed District	Roseau River Wildlife Management Area Proj. - Pay Req. No. 3	\$66,759.78
10/18/2016	8171	Smith Partners PLLP	Invoice No. 38246, September 2016	\$676.59
10/18/2016	8172	Smith Partners PLLP	Invoice No. 38247, Model Buffer Rule - 09/16	\$717.50
10/18/2016	8173	Smith Partners PLLP	Invoice No. 38248, Runoff Based Drainage Assess. - 09/16	\$369.00
10/18/2016	8174	Star Tribune	Advertising/Promotion - Project & Financial Coordination Consultant	\$1,051.00
10/18/2016	8175	U.S. Postal Service	500 - 1st Class Postage	\$235.00
				<b>\$95,288.23</b>

**Motion** to approve and pay bills by Manager Deal, **Seconded** by Manager Money, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

**Public Information Initiative**

D. Selvig reported that articles for the fall edition of the newsletter have been completed and the newsletter will be distributed within the next couple of weeks.

A meeting of the FDR Communications Team was held on September 21<sup>st</sup> in Detroit Lakes, MN. Various items were discussed including planning for the December Work Group meeting at the Prairie Grains Conference in Grand Forks, ND; the importance of Work Group members meeting with associated boards and key partners; ongoing planning for the Joint Annual Conference in March; and available tools for successful communication.

**Red River Retention Authority**

K. Weston stated that a two-day NRCS PL566 Watershed Planning Information meeting is scheduled for Wednesday, October 26, 2016 and Thursday, October 27, 2016 for watershed administrators and consultants.

Manager Finney reported that the next meeting is scheduled on Tuesday, November 22, 2016.

**Water Quality Project Monitoring**

C. Fritz distributed the IWI Monitoring and Education Activity Report. Staff has been working with H. Van Offelen to begin the organization of the 2016 monitoring project reports as well as the wetland plant community monitoring. Discussions have occurred with West Polk SWCD staff regarding plant

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community condition monitoring at FDR locations. The SWCD is interested in contracting to assist in  
completing the plant assessments.

### **Project Coordinator Report**

R. Harnack distributed the Project Coordinator Report. Draft legislative briefings have been received from all member watershed districts. During the timeframe of FY18 through FY22, ~\$125 million is estimated to complete all the projects during the five-year period. The estimate would not include any federal funds that may be available.

### **Administrator Report**

#### **A) Project and Financial Coordination Consultant Position**

N. Goral reported that the job description for the position of Project and Financial Coordination Consultant has been finalized. Classified ads were posted on JobsHQ and the Star Tribune with Requests for Proposals (RFPs) to be submitted by close of business on Friday, October 14, 2016. A total of five RFPs have been received; two for Project Coordination only, two for Financial/Lobbying only, and one for both positions.

The Human Resource Committee plans to schedule a meeting prior to the November monthly meeting to conduct interviews for the position(s).

#### **B) USACE Red River Basin Watershed Feasibility Study (WFS)**

N. Goral stated that she's been compiling the supporting documentation for expenses incurred for the tasks approved in the Project Management Plan of the WFS. Following receipt of information from various organizations, requests are forwarded to N. Bischoff at the USACE for consideration as match for federal funding.

#### **C) Upcoming Meetings/Conferences**

1. **Women's Forum and Initiative**, October 24, 2016, location tbd.
2. **Red River Valley U.S. Geological Survey / COOP Meeting**, Tuesday, October 25, 2016 at 1:00 p.m. in the Vector Room at the Cass County Highway Department in West Fargo, ND.
3. **Red River Basin Flood Damage Reduction Work Group**, Wednesday, November 16, 2016, location tbd.
4. **MAWD Annual Meeting & Trade Show**, December 1-3, 2016, Arrowwood Conference Center, Alexandria, MN.
5. **Prairie Grains Conference**, December 7 – 8, 2016, Grand Forks, ND.
6. **Red River Basin Commission's 34<sup>th</sup> Annual Red River Basin Land & Water International Summit Conference**, January 17-19, 2017, at the Ramada Plaza \* Suites, Fargo, ND.

### **Red River Coordinator/TAC Report**

H. Van Offelen reported on the progress of the U.S. Army Corps of Engineers WFS. He continues to communicate with C. Jarnot – USACE regarding the tasks associated with WFS.

**District Reports**

- The Wild Rice WD reported on the Goose Prairie Wildlife Management Area (WMA). The Lessard-Sams Outdoor Heritage Council (L-SOHC) included the project in their 2017 request for funding to the Minnesota Legislature for FY18. The District extended their thanks to R. Harnack for his assistance with the funding request.

The project will give resource managers the capacity to manage water levels in the Goose Prairie Marsh through the installation of a water control structure and a new outlet channel from the marsh to the control structure. The primary purpose of the project is to improve habitat conditions within the shallow lake and the associated upland habitats within and adjacent to the existing WMA. Secondary benefits include additional protections of lands adjacent to the WMA and improved water quality and spring flood risk reduction downstream.

**District's Funding Requests**

No requests for funds were submitted this month.

**Other Issues**

- Manager Finney introduced Rita Albrecht, who has been selected as the new MDNR – NW Regional Director, replacing Greg Nelson who retired earlier this year.
- Manager Deal encouraged all watershed managers to attend the MAWD Annual Meeting & Trade Show on December 1-3, 2016 in Alexandria, MN. A report from the Strategic Plan Committee will be presented on Friday, December 2, 2016 with plans to obtain feedback from the audience.
- Manager Wilkens distributed handouts from the Drainage Work Group (DWG) meeting conducted on Thursday, October 13, 2016.

The next meeting will be on November 15, 2016, at 9:30 a.m. at the Wild Rice Watershed District, Ada, Minnesota.

There being no further business, the meeting was adjourned by acclamation at 11:30 p.m. following lunch.

Respectfully submitted,

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Jerome Deal  
Secretary

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Naomi L. Goral  
Administrator