

**RED RIVER BASIN FLOOD DAMAGE REDUCTION WORK GROUP
MEETING NOTES**

April 19, 2017

MN DOT meeting Room, Detroit Lakes, MN

These meeting notes are provided as a record for this meeting. **Action Items are indicated in bold italicized text.**

Work Group members present: Rita Albrecht, Eddie Bernhardson, Stephanie Miranowski, LeRoy Carriere, Dan Wilkens, Shane Bowe, Jerome Deal, Rob Sip

Guests present: Henry Van Offelen, Chuck Fritz, Naomi Goral, Chad Engels, Erik Jones, Michelle Swenson, Tracy Halstengard

Introductions and Review Agenda. Meeting agenda was reviewed and approved.

Review and approve February meeting notes. Highlights of the February meeting notes were reviewed and approved with a correction to remove one of Jim Ziegler's duplicate name from the attendance list. Henry provided an update on the FY17 objectives.

Budget update

- FY17 budget – Q1 and Q2 expenses have been submitted for reimbursement. In February there was discussion about some FY16 expenses which were submitted as part of Q1 expenses. Henry checked with Pat Lynch and we are not able to claim these expenses in Q1.
- ***Fiscal year end financial projection will be prepared for the June meeting.***

Communications Report

March Conference Review- there was good discussion of the results of the March Conference review.

Communications planning – A joint communications meeting will be held in May. Last year the priorities for work group communications were to update the website and get started with cooperating with the Red Board to hold outreach meetings with County Boards and Watershed District Boards. Additional outreach to SWCDs has also been suggested.

Committee Updates

- Work Group Membership. The group reviewed the current list of members which includes vacancies for the SWCD, the NRCS, FSA, and environmental representatives. ***Henry to follow-up and get these positions filled as soon as possible.***
- PT handbook – The readiness form has been on hold pending final review.
- Legislative Update – Jerome provided an overview of Ron's report to the

RRWMB.

- TSAC – updates include:
 - Joint TAC TSAC meeting was held at March Conference.
 - Working with IWI to produce a 3-5 year schedule for vegetation condition monitoring of projects.
 - Need to fill vacant positions for DNR.

Watershed District Project Team Updates

The watershed updates were provided by representatives present from each watershed district.

Agency and Organization Updates

The agency and organization updates were provided by agency representatives.

Other Items

No other items were presented.

Meeting Adjourned at 1:30